

## ABOUT THE PARTNER INSTITUTIONS

The OAS General Secretariat (GS/OAS) is the central and permanent organ of the <u>Organization of American States</u> (OAS).

- ➤ Through its Department of Human Development, Education and Employment (DHDEE), GS/OAS supports OAS member States in creating policies and executing programs that promote human capacity development at all educational levels.
- > By enabling formative opportunities to citizens, DHDEE strengthens democratic values and security under the framework of regional integration.
- > DHDEE does this: (i) by supporting the efforts of OAS member states to improve the quality of and equity in education; and (ii) by assisting the citizens of the Americas in realizing their full potential by giving them access to knowledge and skills through training that improves the standard of living for individuals, families and communities in the region.

<u>Formato Educativo (FE)</u> is a Spanish Business School that has been providing Postgraduate Education for over 15 years.

- > Students of 30 different nationalities graduated in 2022.
- The programs offered at FE are aimed at providing a comprehensive view of business and teaching the skills necessary to work as part of an executive team.
- The important aims which form the base of the courses are:
  - Providing practical knowledge which can be applied to professional activity.

- Developing skills in order to work in an executive team.
- Promoting professional exchange within companies.
- Forging links between professionals and businesses.
- Maintaining contact via the Educational Platform and the Alumni Network.
- The Master's methodology bestows two forms of formal recognition from Formato Educativo, in collaboration with <a href="mailto:The University of Cadiz">The University of Cadiz</a>. And, a recognition from <a href="mailto:Harvard Business Publishing">Harvard Business Publishing</a>, for the course Harvard ManageMentor©, corresponding to the program of choice.

The General Secretariat of the <u>Organization of American States</u> (SG/OAS) and <u>Formato Educativo Business School</u> (FE) in Spain have decided to support outstanding individuals from the Americas by awarding the following academic scholarships in order for them to continue their postgraduate studies.

# **SCHOLARSHIP OVERVIEW**

PROGRAMS:	ENGLISH EXECUTIVE MBA ENGLISH EXECUTIVE MBA - PROJECT MANAGEMENT			
METHOD:	Virtual (100% Online, Distance-Learning) Semi-Presential (Blended-Learning)			
LANGUAGE:	English			
DURATION:	12 months			
BENEFITS:	Virtual: 86 % discount on the total Tuition Price  Semi-Presential: 67% on the total Tuition Price and other expenses:  • Accommodation and meals during On-Site Phase (8 days)  • Airport Transfer from/to Adolfo Suárez Madrid Barajas (8 days)  • Health Insurance during On-Site Phase (8 days)			
SCHEDULE:	Application Deadline for the OAS-FE Scholarship:	November 12 <sup>th</sup> , 2023		
	Publication of selected candidates:	November 30 <sup>th</sup> , 2023		
	Study program begins:	December 18 <sup>th</sup> , 2023		

## SCHOLARHIP EXPENSES AND FINANCIAL RESPONSIBILITY:

MODALITY	AVAILABLE SCHOLARSHIPS	PROGRAM PRICE (€UROS)	BENEFITS OAS-FE SCHOLARSHIP	EXPENSES COVERED BY STUDENT
Virtual	800	4.620€	The scholarship will cover 86% (3.970 €) of the total tuition price and is applicable exclusively to the value of the study program.	<b>650 €</b> , equivalent to <b>14%</b> of the total Tuition Price. Certificate Issuance, Legalization Fees and postage.
Semi - Presential	500	4.620€	The scholarship will cover 67%  (3,085 €) of the total tuition price and is applicable exclusively to the value of the study program.  Other expenses covered:  Accommodation and meals during On- Site Phase (8 days).  Airport Transfer from/to Adolfo Suárez Madrid Barajas (8 days).  Health Insurance during On-Site Phase (8 days).	1.535 €, equivalent to 33% of the total Tuition Price. Certificate Issuance, Legalization Fees and postage. It does not include travel expenses to Spain, nor Visas processing.

- Expenses such as the translation, official approval or authentication of documents, study materials, certification procedures (or obtaining a degree certificate), and any other unspecified costs above, are not included in this scholarship. For further information, visit the 'Scholarship Holder Responsibilities' on page no. 6 of this document.
- The benefits are subject to the student's performance. In order to maintain said scholarship for the duration of the study program, the student must not have extended absence from the program and/or fail any subjects. They must also maintain an average grade of 5/10 or above.

### **ELIGIBILITY:**

To be considered for this scholarship opportunity, an applicant must:

- Have completed the admissions process and have been enrolled into the FE study program.
  This scholarship opportunity is open to new applicants as well as current students at FE who are from an OAS member state.
- Be a citizen and/or permanent legal resident of any <u>OAS member state</u> Applicants from **Argentina** must fill out a required form through the following link; <a href="http://www.oas.org/en/scholarships/PAEC/2018/NOTA-SOLICITUD-DGCIN-2017.doc">http://www.oas.org/en/scholarships/PAEC/2018/NOTA-SOLICITUD-DGCIN-2017.doc</a> and send it to the <u>National Liaison Office</u> (ONE) in Argentina.
- Candidates must not have received other OAS scholarships at the same level of studies subject to this funding.
- Prior to beginning any Program, all scholarship holders must demonstrate sufficient financial means to cover the
  costs of the Program (which are not covered by the scholarship) within a specified period.

The following applicants are ineligible:

- ⊗ GS/OAS staff and their immediate relatives or GS/OAS consultants
- ⊗ OAS Permanent officials and their immediate relatives.

# **SCHOLARSHIP SELECTION CRITERIA:**

- The merits and academic credentials of the candidate, including his/her professional background.
- Geographical distribution of the applicants, taking into account the greater needs of the smaller and relatively less developed economies.
- Gender diversity.

## **APPLICANTS PROFESSIONAL PROFILE:**

For detailed information about the type of profile required to enroll in Executive MBA programs, applicants should visit the following website: https://www.formatoedu.com/executive-mba-oea-english/

AREA	PROGRAMS	LANGUAGE	DATE
EXECUTIVE MBA	Executive MBA – Project Management	English	Start: December 2023 Completion: November 2024

# SCHOLARSHIP APPLICATION AND SELECTION PROCESS:

# **Step 1** Admission application to FE Executive MBAs:

- In order to apply for the OAS FE scholarship, you must have been admitted into FE's Executive MBA programs.
- Applicants should complete the following admissions process for Executive MBA programs in English:

Fill in the application form: https://www.formatoedu.com/executive-mba-oea-english/



When completing this form, in the field marked "Reasons for applying", you must state: OAS SCHOLARSHIP APPLICATION

The online form will ask you to upload your up-to-date Curriculum Vitae, in PDF format.

Applicants must provide all documentation requested by FE.

Applicants should take into consideration that FE's Fee, to Reserve a Place, needs to be paid to be admitted into the program. For any queries, please email info@formatoeducativo.com.

### STEP 2 OAS - FE Scholarship Application

Applicants interested in applying for the Scholarship should follow FE Admissions Process as stated above.



Deadline to apply for admission for Executive MBA programs is **November 12<sup>th</sup> 2023** We recommend reviewing all information contained in your application form prior to submission

Once admitted into an Executive MBA program in English, applicants will automatically be considered candidates for the OAS - FE Scholarship.

### STEP 3 OAS - FE Scholarship Award Selection

FE and The OAS will establish a special Committee in order to select scholarship holders, based on the aboved mentioned criteria.

#### STEP 4 Publication of OAS - FE Results

Applicants should wait for the publication of the official results (candidate evaluation and selection process), which will be published from November 30<sup>th</sup>, 2023 onwards on the OAS website at www.oas.org/scholarships.

### STEP 5 Scholarship Acceptance Process and Commencement

- Only selected candidates will be contacted by FE via email: they will receive the official Scholarship Offer Acceptance Document to be filled in and further instructions for officially accepting it.
- Once the candidate has officially accepted the Scholarship, payment must be the completed.

## **CONTACT INFORMATION**

In order to receive further assistance with the program admission process, please contact:

**FE Admissions** 

C Telephone & WhatsApp: +34 672 693 303

E-mail: info@formatoeducativo.com

For any queries related to the English Executive MBA programs, or the educational institutions, please email the address below or visit FE's website:

info@formatoeducativo.com

https://www.formatoedu.com/masters/executive-mba-en/

https://www.formatoedu.com/masters/executive-mba-project-management/

# **DUTIES AND RESPONSIBILITY OF THE SCHOLARSHIP RECIPIENT:**

- This scholarship will be formally awarded only after the selected candidates have signed an OAS/FE Scholarship Acceptance Form, in which the awardees formally accept the scholarship and agree to its terms and conditions.
- The scholarship recipient will be responsible for covering the remaining fourteen percent (14%) of the total cost of the tuition, not covered by FE for the Virtual Modality and 67% of the total cost of the tuition, not covered by FE, for the Semi-Presential Modality.
  - Any additional expenses incurred by the applicant in order to be admitted to the program are non-refundable, nor do they imply any given right of access to the OAS-FE Scholarship. We recommend contacting FE directly prior to paying admission fees.
- The scholarship holder will be responsible for bearing all other costs required by the program (issuing of certificates/transcripts, legalization fees, overseas postage).
- Refrain from activities that are inconsistent with the status of an OAS Scholarship recipient, abiding by the regulations referred to in the Acceptance Form.
- The scholarship recipient must comply with all academic guidelines and admission requirements as stated by FE and follow any updates to these by the academic authorities.
- To retain the Scholarship, recipients must pass all subjects on the course within the study program's timeframe and obtain an average grade of 5 out of 10 (or higher) for each academic period. Should the student fail to meet said requirements, FE and/or the OAS reserve the right to demand reimbursement.
- The scholarship can be declined by the recipient before the start date of the program of study without financial penalties. However, if a student declines the scholarship after that date without proof of force majeur, the OAS and FE may require the scholarship recipient to reimburse all funding granted to her/him with the scholarship at the time in which the declination is processed.

- Commitment to return to work in their sponsoring country or permanent legal residence in one of the OAS member states, or at an international organization, for at least the length of the duration of the scholarship. Failure to comply with this commitment, the GS/OAS and/or FE could seek reimbursement for the total value of the scholarship awarded.
- The OAS will not provide individual feedback as to why an applicant was not selected for the scholarship.
- Neither the OAS nor FE accept any liability resulting from the acceptance, or otherwise, of the Certificates and/or Diplomas from educational institutions within the student's country of residency. If you wish to find out how to authenticate, standardise or validate FE certificates in your own country, we recommend you requesting information in this regard from your local Ministry of Education.